

## **2021 Prior Lake Staff Accomplishments**

### **Administration:**

- 2 of 3 Labor Agreements Concluded
- 24 position transitions (between seasonal, fire fighters, internal and regular positions)
- Medica to PEIP switch over
- Assisted the School District Election
- Planning for the redistricting process
- Ordinance Reorganization of Chapters 1,2, 5 & 8
- Took over Community Event Permits (28) and PPE permits updated the procedures.
- Issued 76 business licenses
- Processed 38 Data Requests
- 111 Burn permits
- Hosted 9 community events: Beach Parties, Coin Carnival, Music in the Park, Chalk Fest, Candy Crawl, DecemBRRR Dazzle
- 913 visits to Club Prior (Open Tuesday, Wednesday and Thursdays, April – December)
- Offered 113 Youth Programs: 1650 participants (additional 151 on waitlists)
- Number of adult sports/yoga participants: 268 people participated in 2 sand volleyball leagues, a bean bag league and 9 yoga classes
- 268 park facility reservations and 13 tournaments (April – December)
- Sponsorship dollars received: \$8125 in community event sponsorships
- Acquired the Twisted Loop space in the Library Building for additional opportunities for youth, adult and senior programming.
- Removed windows 7 computers from City network
- Asst in BCA policy for PLPD
- Add video cameras in the WTP to view water tanks and FS1 exterior
- Transfer CityofPriorLake.com DNS records from Allstream to State of MN
- Install new wireless networks to all City building with mesh WiFi signals
- Setup email address PriorLakeMN.gov
- Expand PD network for replacement Axon cameras
- Hired new Communications Manager
- New email notification sign up by content area

### **Finance:**

- Implementation of a digital budget book and receipt of the distinguished budget award
- Implementation of a pavement management funding strategy via increase in gas and electric franchise fees dedicated to pavement management
- Implementation of new utility billing rate structure
- Implementation of new utility billing system and new online payment portal

- Debt refunded for total interest savings of \$796,350.
- Management and research related to the use of ARPA funds to fund critical infrastructure projects (DT South recon and FS#1 renovations)
- Financial planning and communication of cost/funding scenarios for full-time fire department

### **Public Works:**

- Finished and opened pickleball courts
- Finished and opened Summit Ridge Park
- Development and implementation of pavement management program
- Participated in Night to Unite
- South water tower painting with new design
- Continue to expand use of Cartegraph for asset management and work scheduling
- Completed Fish Point Road Phase I project
- Completed design and reconstruction of entrance to Ponds Park (170<sup>th</sup>)
- Completed upgrades to archery range at Ponds Park
- Enhancements to skate park
- Built out 7 PD vehicles in addition to routine fleet maintenance – 774 fleet equipment maintenance activities completed
- New boilers at city hall installed
- Finalized and adopted Public Works Operating Standards
- Completed 9 “impromptu” digs
- 615 citizen requests responded to and addressed – top 5 below
  - 67 trees
  - 46 water
  - 34 snowplowing
  - 32 streetlights
  - 31 road maintenance
- YTD water production of 1,025,602,000
  - 46% increase over 5-year average

### **Community Development:**

- Maintaining high-quality city services with little interruption during difficulties surrounding COVID pandemic.
- Council adoption of 2022 budget, which includes public safety enhancements in Police/Fire.
- Approval of franchise fee increase to ensure ongoing adequate funding for street maintenance.
- Initiation of Parks Master Plan & Lakefront Park Master Plan.

- Installation of new park at Summit Ridge Park.
- Ongoing Housing First / Street Infrastructure lobbying efforts.
- Facilitated the COVID-19 Restaurant Assistance Program which provided \$10,000 forgivable loans to nine Prior Lake restaurants.
- City (EDA) acquired to properties for future redevelopment opportunities; 16298 Main Ave SE at 4528 Colorado Street SE.
- 2021 total building permit valuation (residential and commercial) is on pace to exceed \$80 million and will either be the highest or second highest total building permit valuation for the city since 2006.

### **Fire Department:**

- Hiring of a FT Assistant Chief
- Several major equipment upgrades
- Began the process of transitioning to a FT Department.
- Approved Fire Station 1 remodel
- Ordering of a new engine
- Increased calls for service – up 34% compared to previous year

### **Police Department:**

- We became CJIS compliant both Liam, Kevin Roach and contractor work very hard over a series of months to bring us into compliance with all standards.
- We also were one of the first departments in the state to become NIBRS certified which is a record keeping standard that changed for all reports of crimes. This initiative was led by Jen Bisek and the records staff. This took several months, was very involved and was a big change.
- Increased calls for service – up 22% compared to previous year