



SIGN PERMIT APPLICATION

City of Prior Lake | Planning & Zoning
4646 Dakota Street SE | Prior Lake MN 55372
Office: 952.447.9850 | planning@PriorLakeMN.gov

Date:

Permit#:

SITE INFORMATION

Site Address		Parcel ID		
Owner		Phone		
Email	Subdivision	Lot	Block	Zoning

PERMIT DETAILS

Type of Property Residential Commercial

Location of Sign

Type of Sign - Select all that apply

<input type="checkbox"/> Temporary (30 day Maximum)	Permanent <input type="checkbox"/> Wall <input type="checkbox"/> Marquee <input type="checkbox"/> Awning <input type="checkbox"/> Freestanding			
<input type="checkbox"/> Balloon	<input type="checkbox"/> Banner	<input type="checkbox"/> Business	<input type="checkbox"/> Changeable Copy Signs	
<input type="checkbox"/> Portable Sign	<input type="checkbox"/> Illuminated Signs	<input type="checkbox"/> Institutional Signs	<input type="checkbox"/> Lake Service Signs	
<input type="checkbox"/> Subdivision Identification Signs	<input type="checkbox"/> Other			

Sign Dimensions

Type of Construction (optional)

Proposed Display Dates (if applicable)

APPLICANT / CONTRACTOR INFORMATION

 Permit being pulled by Homeowner

Company Name		License No	
Address		Email	
City	State	Zip	
Contact Person		Phone	

PROVIDE THE FOLLOWING WITH APPLICATION

Complete application and Fees – permits will not be processed if incomplete

Scale drawing including location of sign Plans and specifications

PERMIT FEE(S)

Temporary Sign	\$55/year	
Permanent Sign Fee (1 st 40 sq. ft.)	\$80	
Plus \$.50 x _____ each additional sq. ft.	\$	Total Due \$

SIGNATURE

I hereby certify that the information contained herein is correct and agree to do the proposed work in accordance with the provisions of the ordinances of the City of Prior Lake. I further certify that I am the owner or authorized agent for the above-mentioned property and that all construction will conform to all existing state and local laws and will proceed in accordance with submitted plans. I am aware the City Planner can revoke this permit for just cause. Furthermore, I hereby agree that City Officials or assignee thereof may enter upon the property to perform needed inspections.

Signature of Applicant	Date
-------------------------------	-------------

Printed Name