



# PERMIT APPLICATION - SWIMMING POOLS

City of Prior Lake | Building Inspections  
 4646 Dakota Street SE | Prior Lake MN 55372  
 Office: 952.447.9850 | [permits@PriorLakeMN.gov](mailto:permits@PriorLakeMN.gov)

Date:

Permit #

## SITE INFORMATION

Site Address	Lot	Block	Parcel ID
Owner	Subdivision		Zoning
Address			Phone

## APPLICANT/CONTRACTOR INFORMATION

Applicant/Company Name		License No
Address	Email	
City	State	Zip
Contact Person	Phone	

## PROVIDE THE FOLLOWING Certificate of Survey – to scale indicating the following:

<input type="checkbox"/> Lot dimensions, elevations at corners of pool, lot, house and easements	<input type="checkbox"/> Location and height of fence around pool
<input type="checkbox"/> Location and ground cover area of existing structure(s)	<input type="checkbox"/> Type of fence (i.e. picket) and gate location
<input type="checkbox"/> Location and size of pool <input type="checkbox"/> Setback of pool from the property Line	<input type="checkbox"/> Location, size and type of equipment
<input type="checkbox"/> Distance between filter pump and residential structures on adjacent properties	<input type="checkbox"/> Shoreland districts require impervious surface calculations and may require an updated survey

## PERMIT DETAILS – call Gopher State One before you dig 811

**TYPE OF WORK:**       Above Ground       Below Ground

## PERMIT FEE

Above Ground – Permit Fee \$202.79 (Includes \$1.00 State Surcharge)  
 Below Ground - Permit Fee \$451.16 (Includes \$1.00 State Surcharge)

## MINIMUM CODE REQUIREMENTS SUB SECTION: 403.500 – Pool will not be filled until all requirements are met.

Pools shall not be located within ten feet (10') (measured horizontally) from underground or overhead utility lines of all types.

Pools shall not be located within any private or public utility, drainage, walkway or other easement.

Construction of pools shall be undertaken so as to avoid hazard, damage or considerable inconvenience to adjacent property.

The lot owner shall be liable for damages to any business or private property caused during pool construction.

To the extent feasible, back-flush water or water from pool drainage shall be directed onto the owners' property or onto approved public drainage ways and shall not drain onto adjacent private land. Drainage onto public streets or other public drainage ways shall require permission of the appropriate local City officials.

Any pool lighting shall be directed toward the pool and not toward adjacent property.

The pool area shall be enclosed with a non-climbable type fence at least four feet (4') in height to prevent uncontrolled access to the pool area, and the fence shall have a self-closing gate, and self-latching with the latch inaccessible to small children and at least four feet (4') from the ground level. The fence shall be completely installed and pass inspections before filling the pool.

All wiring, installation of heating units, grading, installation of pipe or other construction shall be subject to inspections.

Nuisances, such as undue noise, lightening of adjacent property, health and safety hazards, damage to vegetation on adjoining property, and the like shall not be permitted.

Filling of pools from fire hydrants or other public facilities shall require the permission of the appropriate local City officials.

If protective four feet (4') fence is not maintained, water from pool shall be removed immediately.

I hereby certify that the information contained herein is correct and agree to do the proposed work in accordance with provisions of the ordinances of the City of Prior Lake, and State Building codes. I further agree that any plans and specifications submitted herein shall become part of this permit application. This permit will expire in six (6) months from the date of issue if a passing final inspection is not obtained. **BOTH APPLICANT AND OWNER MUST SIGN APPLICATION**

Signature of Applicant	Owner Signature
Print Name	Print Name
Date:	Date