



PERMIT APPLICATION – EXCAVATING & GRADING

City of Prior Lake | Engineering
 4646 Dakota Street SE | Prior Lake, MN 55372
 Office: 952.447.9850 | permits@PriorLakeMN.gov

SITE INFORMATION <input type="checkbox"/> Shoreland District – Updated Survey Required <input type="checkbox"/> Bluff – Building Permit Required					
Site Address				Parcel ID	
Owner:				Phone:	
Email:		Subdivision	Lot	Block	Zoning
PERMIT DETAILS <input type="checkbox"/> Retaining Wall 4ft or greater – Building Permit & Survey Required					
Location of work: <input type="checkbox"/> Watercourse <input type="checkbox"/> Wetland <input type="checkbox"/> Upland					
Purpose for proposed project:				Total Area to be Disturbed	
Description of work:					
Qty of Material to be Moved:		Estimated Start Date		Estimated End Date	
APPLICANT/CONTRACTOR INFORMATION <input type="checkbox"/> Work being completed by property owner <input type="checkbox"/> NOTE 24 HR. EMERGENCY CONTACT					
Company Name				License No	
Address			City	State	Zip
Contact Person		Phone		Email	
Surveyor		Phone		Email	
PROVIDE THE FOLLOWING WITH APPLICATION			CONDITIONS FOR APPROVAL		
<p>*Important* Before Starting Work Excavator and Contractors MUST comply with Sections 216D.03 to 216D.07 of Minnesota Statutes.</p> <input type="checkbox"/> Project/Development Name _____			<input type="checkbox"/> Call Gopher State One 800.252.1166 or 651.454.0002 or go to www.gopherstateonecall.org or		
<input type="checkbox"/> Map or plat of the proposed project including <ul style="list-style-type: none"> <input type="checkbox"/> Project location <input type="checkbox"/> Note amount of materials proposed <input type="checkbox"/> Description of the area <input type="checkbox"/> Depths/heights throughout the area and the proposed angle of all slopes to be shown on a 2' contour map at a scale of 1" = 50' or larger <input type="checkbox"/> Proposed and original contours – including property within 200' of project site signed by an engineer or surveyor registered in the State of Minnesota 			<input type="checkbox"/> Pre-Inspection of project area Engineering Department <input type="checkbox"/> Maximum 4:1 slope without prior approval <input type="checkbox"/> Maximum 3:1 slope adjacent to natural resource <input type="checkbox"/> Minimum grade for drainage swales shall be 2% or greater <input type="checkbox"/> All conditions outlined by other permitting agencies must be met including <ul style="list-style-type: none"> <input type="checkbox"/> DNR <input type="checkbox"/> Corps of Engineer <input type="checkbox"/> Scott County <input type="checkbox"/> Prior-Spring Lake Watershed Dist. <input type="checkbox"/> MN DOT <input type="checkbox"/> MPCA 		
<input type="checkbox"/> Erosion or Sediment Control Plan			<input type="checkbox"/> Slopes greater than or equal to 3:1 must have an approved erosion control Best Management Practices installed immediately after finished grading		
<input type="checkbox"/> Effect on existing utilities			<input type="checkbox"/> Applicant is responsible for all damages to other properties or facilities as a result of work covered by the permit		
<input type="checkbox"/> Letter of Credit / Deposit equal to the cost to restore site			<input type="checkbox"/> Final Grade Inspection – permits@PriorLakeMN.gov		
<input type="checkbox"/> Public Liability Insurance			<input type="checkbox"/> DNR Approval for shoreline work at or below 904		
FEE SCHEDULE					
<input type="checkbox"/> Residential Excavating / Grading Permit Fee: \$150.00			<input type="checkbox"/> Commercial/Developers Fee: \$955.00/Mo, \$400.00 Min.		
<input type="checkbox"/> Residential Work Started Without a Permit Fee: \$300.00			<input type="checkbox"/> Security for Commercial/Developer Restoration: \$2,000.00/Acre		
SIGNATURE					
<p>I hereby certify that I have read section 8-193 of the city code and accept the terms and conditions outlined herein. I hereby further agree to fully comply therewith to the satisfaction of the City of Prior Lake Engineering Department or its designated agent. I further hereby certify that the information contained herein is correct and agree to do the proposed work in accordance to provisions of the ordinances of the City of Prior Lake and any other governing agency requirements. I further agree that any plans and specifications submitted herein shall become part of this permit application. This permit will expire in six (6) months from the date of issue if a passing final inspection is not obtained.</p>					
Signature of Applicant					Date
Printed Name of Applicant					