



RESIDENTIAL BUILDING PERMIT APPLICATION

City of Prior Lake | Building Inspections
4646 Dakota Street SE | Prior Lake MN 55372
Office: 952.447.9850 | permits@PriorLakeMN.gov

Date:

Permit #

SITE INFORMATION

Site Address	
Owner	Owner Email
Address	Phone

APPLICANT/CONTRACTOR INFORMATION Work being completed by property owner must be owner occupied
 Property Owner's completing work must submit the **Property Owner Waiver Form**

Applicant/Company Name		License No
Address	Email	
City	State	Zip
Primary Contact	Phone	
Inspection Result Contact	Inspection Result Email	

PERMIT DETAILS – call Gopher State One before you dig 811

Work Description:

TYPE OF WORK: New Change of Use Alteration Addition Repair Replacement

<input type="checkbox"/> Single Family Detached	<input type="checkbox"/> Deck	<input type="checkbox"/> Re-Roof	<input type="checkbox"/> Windows & Doors
<input type="checkbox"/> Single Family Attached	<input type="checkbox"/> Egress Window	<input type="checkbox"/> Re-Side	<input type="checkbox"/> Fence (exceeds 6')
<input type="checkbox"/> Accessory Structure	<input type="checkbox"/> Garage	<input type="checkbox"/> Solar	<input type="checkbox"/> Other _____
<input type="checkbox"/> Lower-Level Finish	<input type="checkbox"/> Porch	<input type="checkbox"/> Drain Tile	_____

Estimated Value of Work (Include labor) Permit Valuation Fee schedule online at www.cityofpriorlake.com \$ _____ **VALUATION REQUIRED**

PROVIDE THE FOLLOWING (AS REQUIRED FOR PERMIT) Upload Online Attachments on BSA or PDF in an email

<input type="checkbox"/> Building Plans	<input type="checkbox"/> Tree Preservation Agreement	<input type="checkbox"/> Braced Wall Panel locations
<input type="checkbox"/> Certificate of Survey	<input type="checkbox"/> Truss Specifications	<input type="checkbox"/> Energy Compliance Certificate & Data
<input type="checkbox"/> Single Family Worksheet	<input type="checkbox"/> Erosion or Sediment Control Plan	<input type="checkbox"/> Heating and Cooling Calculations

SUBCONTRACTOR INFORMATION – (SEPARATE PERMITS ARE REQUIRED)

I hereby certify that the information contained herein is correct and agree to do the proposed work in accordance with provisions of the ordinances of the City of Prior Lake and State Building codes. I further agree that any plans and specifications submitted herein shall become part of this permit application. This permit will expire in 180 days from the date of issue if a passing final inspection is not obtained.
I further understand, this application, its materials, and final approved plans will be available electronically and publicly viewable on bsaonline.com.

Signature of Applicant	Date
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Printed Name of Applicant

A Certificate of Occupancy is required prior to occupancy or use of the structure. It will be issued upon completion of a satisfactory final inspection approved by the Building Department.